



## U.S. Environmental Protection Agency's Landfill Methane Outreach Program



# Memorandum of Understanding in Brief for Community Partners

Community Partners include community organizations and landfill owner/operators (both public and private). By signing the Landfill Methane Outreach Program (LMOP) Community Partner Memorandum of Understanding (MOU), you are entering into a voluntary partnership with the Environmental Protection Agency (EPA) with the goal of developing cost-effective and environmentally beneficial landfill gas (LFG) energy projects. This sheet briefly summarizes the responsibilities of each partner—EPA and the Community Partner. *NOTE: The Community Partner's responsibilities apply only after the Partner has successfully developed an LFGTE project.*

### EPA LMOP Responsibilities

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- Assist the Partner to facilitate landfill gas (LFG) project development and help the Partner overcome project barriers by providing information, project evaluations, and technical assistance, where appropriate.
- Conduct an evaluation of the technical and economic feasibility of a LFG project.
- Provide an assessment of potential energy users for the LFG.
- Publicly recognize the Partner and take actions to increase the public's knowledge of the Partner's involvement with these beneficial projects.
- Provide and assist the Partner in using marketing tools (e.g., templates for posters, brochures, and press releases) to help the Partner communicate the benefits of LFG utilization to its constituents.
- Designate an EPA LMOP liaison and notify Partner of any change in the designated liaison.

### Community Partner Responsibilities

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- Appoint a representative as LMOP Coordinator and notify EPA of any change in the designated liaison.
- Complete and annually update a project profile focusing on the process the community undertook to develop its project.
- Participate in the LMOP Peer Network to facilitate the exchange of information on various aspects of LFG project development by communicating with peers who have already developed projects.
- Where appropriate, promote the LFG project(s) and LMOP through case studies, LFG project tours, ribbon-cutting ceremonies, or other events.